Class Title: DISTRIBUTED COMPUTER OPER 2*

Class Code: 002742

Examination Method

Minimum Qualifications Evaluation: Employment applications for Distributed Computer Oper 2* will be reviewed to determine whether applicants meet the specified education and/or experience requirements, as well as any other necessary qualification requirements specified in the job posting for this job. **Applicants meeting the qualification requirements will be sent a testing admission notice advising them of the date by which they must take the written test if they wish to be considered for currently posted position vacancies.**

Written Test: To be eligible for employment consideration, qualified applicants must attain a passing score on the written test for Distributed Computer Oper 2*. The written test takes approximately two (2) hours to complete.

Test Content Summary

The written test for Distributed Computer Oper 2* consists of 60 multiple-choice questions organized into two test sections. The test sections have been designed to assess the basic abilities required to effectively perform computer operations work for Distributed Computer Oper 2*. Test sections are:

> **Applying Instructions to Generate a Response Code** - Questions assess an applicant's ability to apply a set of instructions to a group of letters and/or numbers in a simulated computer message to create a specific response code. (32 questions)

> **Reading Passages and Answering Questions about Content** - Questions assess an applicant's ability to learn specific components of the job through the reading of written materials. (28 questions)

RATING SUMMARY: In the rating process, points are assigned to the applicant's education and work experience following a structured format and using rating guidelines that have been developed to appropriately weight the education and experience that is valuable and relevant to the job. Rating scores usually range from a minimum passing score of 70 to a maximum score of 90, 100, or higher, depending on the scoring range established for a particular job classification.

> The minimum passing score of 70 is generally based on the minimum qualifications required for the job. For example, if a job requires a bachelor's degree and no work experience, an applicant with a bachelor's degree and no other relevant education and/or work experience can expect to receive a minimum score of 70. Additional relevant education and/or work experience beyond the minimum qualifications may increase the score beyond the minimum of 70.

Testing Location Information

Currently testing is conducted only at the Department of Human Resources office in Nashville.

If alternate testing locations should become available, approved applicants will be notified of the alternate location which best matches their testing location preference (as indicated in employment application submitted for this job).